

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring as at 31st December 2023 - Detail Monitoring**

Division	Working Budget				Forecasted				Dec 2023 Forecasted Variance for Year £'000	Notes	Oct 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Chief Executive</b>											
Chief Executive-Chief Officer	242	0	-260	-19	236	0	-260	-24	-5		-5
Chief Executive Business Support Unit	709	-4	-585	121	496	0	-585	-89	-210	Underspend on salaries due to one staff member being on maternity leave, three vacant posts, no commitment due to recruitment freeze.	-204
Central Mailing	49	0	1	49	28	-5	1	24	-26	Saving on franking machine leasing costs	-26
<b>Chief Executive Total</b>	<b>1,000</b>	<b>-4</b>	<b>-844</b>	<b>152</b>	<b>760</b>	<b>-5</b>	<b>-844</b>	<b>-89</b>	<b>-241</b>		<b>-234</b>
<b>People Management</b>											
TIC Team	246	-101	-221	-76	303	-61	-221	21	98	Additional support for office downsizing, funding to be confirmed (£64k). Income efficiency target (£35k) not likely to be delivered in 2023-24.	99
Social Care Workforce Development Programme	725	-446	1	280	831	-552	1	280	-0		-0
Practice Placements	69	-67	0	2	86	-84	0	2	-0		-0
Business & Projects Support	262	0	-275	-13	228	0	-275	-48	-34	£18k salary efficiency target not met. Offset by savings on Supplies and Services and staff member working reduced hours.	-26
Payroll	913	-386	-285	241	994	-404	-285	304	63	Salary efficiency targets not met (£80k) along with £41k in year overspend on agency staff to deal with volume of recruitment work being undertaken. This is partially offset by vacant posts during the year.	97
People Services – HR	913	-291	-786	-164	990	-276	-786	-72	92	£108k salary efficiency savings not met. £75k temp unfunded posts to implement new recruitment system. This is partially offset by vacant posts during the year.	114
Employee Well-being	833	-381	-423	28	757	-371	-423	-36	-65	In year savings from vacant posts that have not been filled offset by a £11k shortfall in external income.	-3
Organisational Development	507	-42	-498	-32	698	-214	-498	-14	18	£30k Income efficiency target not achieved. Partially offset by savings on supplies and services expenditure.	27
Employee Services – HR/Payroll Support	149	0	-132	17	149	0	-132	17	0		-1
School Staff Absence Scheme	0	0	0	0	570	-570	0	0	0		0
DBS Checks	143	0	0	143	121	-2	0	118	-25	Underspend based on this and past year's expected volume of checks required.	-25
<b>People Management Total</b>	<b>4,759</b>	<b>-1,714</b>	<b>-2,619</b>	<b>426</b>	<b>5,727</b>	<b>-2,534</b>	<b>-2,619</b>	<b>574</b>	<b>147</b>		<b>282</b>

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring as at 31st December 2023 - Detail Monitoring**

Division	Working Budget				Forecasted				Dec 2023 Forecasted Variance for Year £'000	Notes	Oct 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Admin and Law</b>											
Democratic Services	2,237	-304	2,380	4,313	2,160	-331	2,380	4,209	-104	Underspend on members pay & allowances (£77k) along with additional income from the HRA (£27k)	-103
Democratic Services - Support	550	-8	-494	47	524	-36	-494	-7	-54	Underspend on supplies & services (£14k), short term vacant posts during the year (£35k), additional income for work undertaken by Partneriaeth (£5k)	-63
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	28	0	21	48	13	0	21	33	-15	Underspend on members hospitality/expenses, & transport cost savings following reducing from two vehicles to one.	-14
Land Charges	92	-274	20	-163	120	-200	20	-60	102	Shortfall in income due to low demand for searches due to downturn in the housing market	109
Police and Crime Commissioner	0	0	0	0	25	-25	0	-0	-0		0
Legal Services	2,139	-285	-1,511	342	2,107	-272	-1,511	323	-19	Underspend on salaries due to vacant post during the year	-9
<b>Admin and Law Total</b>	<b>5,045</b>	<b>-871</b>	<b>710</b>	<b>4,884</b>	<b>4,948</b>	<b>-864</b>	<b>710</b>	<b>4,794</b>	<b>-90</b>		<b>-80</b>
<b>Marketing &amp; Media</b>											
Marketing and Media	790	-69	-177	544	687	-62	-177	449	-95	Underspend due to three vacant posts not being filled due to recruitment freeze	-67
Translation	576	-56	-502	19	478	-56	-502	-79	-98	Underspend on salaries, one staff member on maternity leave, one vacant post that will not be filled in the financial year, along with smaller underspends on supplies & services	-95
Customer Services Centres	1,267	-380	-762	125	1,111	-376	-762	-27	-152	Underspend on salaries due to short term vacant posts (£218k), offset by an overspend on set up and configuration of new communications software.	-131
Yr Hwb, Rhydaman a Llanelli	110	-99	8	19	87	-48	8	47	27	Shortfall in income mainly due to decreased demand for desk space rental	30
<b>Total Marketing &amp; Media</b>	<b>2,743</b>	<b>-604</b>	<b>-1,432</b>	<b>707</b>	<b>2,363</b>	<b>-542</b>	<b>-1,432</b>	<b>389</b>	<b>-318</b>		<b>-263</b>
<b>Statutory Services</b>											
Elections-County Council	115	0	129	244	115	0	129	244	0		0
Elections-European	0	0	0	0	40	-40	0	-0	-0		-0
Registration Of Electors	179	-3	243	419	334	-157	243	419	-0		-0
Registrars	600	-415	192	376	638	-446	192	384	8		0
Coroners	366	0	8	374	413	0	8	421	47	Large increase in number of cases being referred to the Coroner in general. Corresponding increase in volume and cost of toxicology and histology reports. Post mortem fees have doubled in the last 2 years due to increase in rates charged. Undertakers fees increased by 11.5%, Mortuary Fees increased by 5%.	71
Electoral Services - Staff	281	0	-291	-9	227	0	-291	-63	-54	Vacant post. Not being filled in current year.	-43
<b>Statutory Services Total</b>	<b>1,541</b>	<b>-418</b>	<b>281</b>	<b>1,404</b>	<b>1,767</b>	<b>-643</b>	<b>281</b>	<b>1,405</b>	<b>1</b>		<b>29</b>

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring as at 31st December 2023 - Detail Monitoring**

Division	Working Budget				Forecasted				Dec 2023 Forecasted Variance for Year £'000	Notes	Oct 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Regeneration, Digital &amp; Policy</b>											
Regeneration Management	311	0	38	349	348	0	38	386	37	Overspend due to cessation of staff time that we are able to charge to grants	36
Betws wind farm community fund	87	-87	1	1	87	-87	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	160	-160	5	5	131	-131	5	5	-0		-0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	365	0	5,623	5,988	365	0	5,623	5,988	-0		-0
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	402	0	89	490	402	0	89	490	0		0
Community Development and External Funding	576	0	109	686	598	-22	109	686	-0		-0
Period Dignity Grant	0	0	0	0	105	-105	0	-0	-0		0
Wellness	275	0	19	294	275	0	19	294	0		-0
Swansea Bay City Deal	0	0	24	24	0	0	24	24	0		-0
South West Wales Corporate Joint Comm	0	0	0	0	20	-20	0	-0	-0		-0
Information Technology	5,786	-970	-3,792	1,024	5,739	-967	-3,792	980	-44	6 vacant posts which will not be filled in this financial year as a result of the recruitment freeze.	-76
Welsh Language	141	-11	-153	-24	104	-11	-153	-61	-37	Part year vacant post not currently being filled due to recruitment freeze	-24
Chief Executive-Policy	737	-33	-786	-83	755	-34	-786	-66	17	Temporary post to complete CCTV project	7
Public Services Board	6	0	0	6	36	-30	0	6	0		-0
Armed Forces Covenant Scheme	0	0	0	0	49	-49	0	0	0		0
Armed Forces and Remembrance	5	0	0	5	0	0	0	0	-5		-4
Property	1,016	-95	-1,251	-330	881	-13	-1,251	-382	-52	Shortfall of £82k in external income offset by £85k staffing savings due to 3 vacant posts in early part of the year. 1 post currently vacant not currently being replaced due to recruitment freeze. £49k underspend on non salary budgets.	-15
Management of Markets, Employment Sites and Premises	216	0	0	216	209	0	0	209	-7		8
Commercial Properties	54	-486	537	105	130	-581	537	86	-19	Reasonably high occupancy rates currently	-16
Provision Markets	719	-584	366	501	666	-499	366	533	32	Low occupancy rates has resulted in a shortfall of £93k in anticipated income. This is offset by savings made in premises related costs.	34
Asset Sales	21	0	0	21	32	0	0	32	11	Asset sales related expenditure	7
Operational Depots	490	0	-326	165	498	0	-326	172	7		4
Administrative Buildings	4,647	-888	-3,386	374	4,463	-738	-3,386	339	-34	£17k savings on employee costs due to vacancies and recruitment freeze. £17k savings estimated on premises related running costs.	-61
Industrial Premises	613	-1,638	942	-82	618	-1,718	942	-158	-76	Relatively High occupancy rates currently	-66
The Beacon	252	-151	50	151	246	-139	50	157	6		13
County Farms	83	-368	522	236	115	-368	522	268	32	Reimbursement for additional works undertaken	7

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring as at 31st December 2023 - Detail Monitoring**

Division	Working Budget				Forecasted				Dec 2023 Forecasted Variance for Year £'000	Notes	Oct 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Livestock Markets	65	-120	3	-51	13	-38	3	-22	30	Potential shortfall in income at Llandovery and Carmarthen Marts pending receipt of turnover figures from the respective operators	36
Property Division Business Unit	136	0	22	159	0	0	22	22	-136	Vacant HOS post awaiting further review of new divisional structure	-136
Property Maintenance Business Unit	1,170	-1,351	65	-117	1,156	-1,337	65	-117	0		0
Property Maintenance Operational	12,151	-12,507	183	-173	15,656	-15,848	183	-10	163	£18k deficit due to pay award. Following Housing Disaggregation a review of recharges needs to be undertaken to take account of revised operating costs.	217
Property Maintenance - Notional Allocation	2,800	0	13	2,812	2,800	0	13	2,812	0		0
Schools Handyvan Service	0	0	0	0	-0	0	0	-0	-0	Expenditure of £243k to be funded from reserves	-0
Mechanical and Electrical Schools & other LEA SLA	515	-515	0	0	515	-515	0	-0	-0		-0
Pumping Stations	57	0	0	57	57	0	0	57	0		-0
Property Design - Business Unit	2,634	-3,010	165	-211	2,811	-3,292	165	-316	-105	Review of projected income based on current vacancies	-87
Design & Professional Services Frameworks	0	0	0	0	130	-130	0	-0	-0		0
Externally Funded Schemes	9,176	-9,172	303	307	6,677	-6,674	303	306	-0		-0
<b>Total Regeneration, Digital &amp; Policy</b>	<b>45,826</b>	<b>-32,147</b>	<b>-612</b>	<b>13,067</b>	<b>46,846</b>	<b>-33,348</b>	<b>-612</b>	<b>12,887</b>	<b>-181</b>		<b>-115</b>
<b>Financial Services</b>											
Corporate Services Management Team	514	-153	-422	-61	513	-157	-422	-66	-5		-3
Accountancy	1,942	-510	-1,253	179	1,953	-479	-1,253	221	42	£31k overall shortfall on income targets consisting of a £22k shortfall on deputyship income and £9k of other smaller income shortfalls. £20k net underspend on vacant posts during the year ; £34k net overspend on supplies and services.	32
Treasury and Pension Investment Section	284	-226	-70	-12	266	-228	-70	-32	-20	Additional income in year due to grant related work undertaken	-4
Grants and Technical	370	-120	-218	32	328	-75	-218	35	3		4
Payroll Control	104	0	-88	16	106	0	-88	18	2		3
Payments	609	-87	-457	65	594	-80	-457	56	-9		-8
Pensions	1,728	-1,639	-58	31	1,743	-1,654	-58	31	-0		0
Audit Fees	331	-101	4	235	326	-101	4	230	-5		-5
Bank Charges	64	0	1	65	54	0	1	55	-10	Forecast underspend on Bank Charges	-12
Wales Pension Partnership	89	-89	0	-0	69	-69	0	0	0		0
Miscellaneous Services	8,111	-131	1,709	9,689	7,551	-20	1,709	9,240	-449	£435k underspend on pre LGR pension costs. £14k underspend on Subscriptions	-444
<b>Financial Services Total</b>	<b>14,147</b>	<b>-3,055</b>	<b>-852</b>	<b>10,240</b>	<b>13,503</b>	<b>-2,862</b>	<b>-852</b>	<b>9,789</b>	<b>-451</b>		<b>-436</b>

**Corporate Performance & Resources Scrutiny Report**  
**Budget Monitoring as at 31st December 2023 - Detail Monitoring**

Division	Working Budget				Forecasted				Dec 2023 Forecasted Variance for Year £'000	Notes	Oct 2023 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
<b>Revenues &amp; Financial Compliance</b>											
Procurement	643	-37	-551	55	578	-37	-551	-10	-65	Underspend on staff, due to 2 being on maternity leave, one on reduced hours and 2 vacancies during the first quarter of the year.	-62
Audit	518	-21	-463	34	509	-40	-463	6	-27	£18k of additional income generated from Fire SLA. £9k underspend on supplies and services	-8
Risk Management	166	-1	-149	17	158	-0	-149	8	-8		0
Business Support Unit	150	0	-81	69	129	0	-81	48	-21	Vacant post during year. Will not be filled in 2023/24.	-22
Corporate Services Training	55	0	-59	-4	17	0	-59	-42	-38	Underspend based upon current demand for courses.	-30
Local Taxation	1,040	-776	528	791	1,160	-725	528	962	171	Large overspend on postage costs following price increases in recent years of £116k, along with a reduction in anticipated income received from recovering court costs based on 2022/23 figures.	168
Council Tax Reduction Scheme	18,385	0	78	18,463	18,179	0	78	18,257	-205	Underspend anticipated based on current levels of demand.	-146
Rent Allowances	34,823	-35,040	1,495	1,278	34,326	-34,517	1,495	1,305	26	Projection based on 2022/23 claims.	27
Rates Relief	251	0	5	256	155	0	5	160	-96	Low take-up anticipated based on current demand.	-96
Housing Benefits Admin	1,766	-755	-877	134	1,273	-642	-877	-246	-381	Net shortfall on grants income receivable of £112k compared with budget, offset by 11.5 FTE current vacant posts within the section due to difficulties with recruitment.	-325
Revenues	1,089	-148	-755	186	1,245	-175	-755	314	128	in the number of card payments in recent years along with other smaller overspends.	118
<b>Revenues &amp; Financial Compliance Total</b>	<b>58,888</b>	<b>-36,779</b>	<b>-830</b>	<b>21,279</b>	<b>57,728</b>	<b>-36,136</b>	<b>-830</b>	<b>20,762</b>	<b>-517</b>		<b>-377</b>
<b>TOTAL FOR CORPORATE PERFORMANCE &amp; RESOURCES</b>	<b>133,948</b>	<b>-75,592</b>	<b>-6,197</b>	<b>52,160</b>	<b>133,642</b>	<b>-76,935</b>	<b>-6,197</b>	<b>50,510</b>	<b>-1,649</b>		<b>-1,194</b>